

FACT SHEET 2026-2027

Graduate Business Exchange Program

Contact Information

Address: ATTN: Haskayne International Exchange
Mathison Hall 424
2500 University Dr NW
Calgary AB T2N 1N4
CANADA

Website: haskayne.ucalgary.ca/future-students/mba-programs/international-exchange

Contacts: **Stacey McGregor** (Senior Specialist, Global Engagement)
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Important Dates

(Check online for other important dates & deadlines.)

	Spring & Summer 2026	Fall 2026	Winter 2027
Nomination Deadline	February 15, 2026	April 1, 2026	September 15, 2026*
Application Deadline	February 15, 2026	April 15, 2026	September 30, 2026*
Residence Move-In	Early May 2026	Late August 2026	Early January 2027
Start of Classes	Spring: May 4, 2026 Summer: June 29, 2026	September 1, 2026	January 11, 2027
End of Classes	Spring: June 15, 2026 Summer: August 12, 2026	December 4, 2026	April 13, 2027
Exam Period	Spring: June 17-20, 2026 Summer: August 14-18, 2026	December 8-18, 2026	April 16-27, 2027

**We recommend sending nominations, and students completing applications, for Winter term as early as possible, as course registration for the full academic year is done annually in March.*

PLEASE NOTE: Permission for a late nomination and/or application must be sought **in advance of the nomination deadline**; otherwise late nominations and/or applications will not be considered.

Nomination & Application Procedures

Nomination: Partner institutions will receive an email with a link to the online nomination system when nominations are open for the upcoming year. Please complete the nomination form by the appropriate deadline noted above. (Note partners can nominate Winter term students as soon as their selection process is complete.)

Application: After nominations have been received and processed, students will be emailed directly with instructions and the incoming exchange application form.

Supporting Documentation:

- Official transcripts (applications without a transcript attached **will not be processed**)
- Proof of English Language Proficiency (ELP) (if required)
 - For applicants required to prove present proficiency in English, a minimum TOEFL (Internet-based) score of 97 with no section less than 20 (Internet-based test), or an IELTS score of 7.0 with no section less than 6.0 or a CAEL overall score of 70.
- Current resume (maximum 2 pages)

Students are asked to send their completed application and supporting documentation to us at mba.exchange@haskayne.ucalgary.ca by the deadlines noted above. Please copy the home institution coordinator on the email.

Academic Information

Students are asked to provide a list of up to 4 courses on their application; current timetable is online here: csprd.my.ucalgary.ca/psp/csprd/?cmd=login&public=class-search&. Once the application has been processed, students will be contacted with instructions for the course enrollment process. Students cannot register for business courses without permission.

Most graduate courses offered by the Haskayne School of Business are permitted for incoming exchange students to register in, provided the students have the course prerequisites.

Note there are sometimes courses offered that are not open to incoming exchange students, typically special topic courses.

Course levels:

- 600- and 700-level courses are graduate level courses
- Anything numbered 200 through 500 are for **undergraduate** students and not available to incoming graduate exchange students.

Incoming exchange students must meet minimum full-time enrollment in Fall and Winter semesters and adhere to minimum enrollment requirements for the study visa (if applicable). Each course is worth 3 units, equal to 3 class hours per week per course, approximately 30-36 lecture hours total per

term. Labs and tutorials are in addition to the mandatory lectures; labs and tutorials are sometimes mandatory, sometimes optional, depending on the course and instructor.

Time conflicts or overlaps are not permitted for any student at the University of Calgary; please ensure the classes selected for registration do not have any time conflicts between any of the lectures, labs, tutorials, and/or seminars.

Many courses have a registrar-scheduled final examination, held during the exam period (see Important Dates above). If students register in classes with registrar-scheduled final examinations, they are required to be available for the entire exam period. The exam schedule is typically released one month after classes have started, and exams can be scheduled until 10:00pm on the last day of the exam period. **Incoming exchange students should not plan any travel until after the last possible day for final exams.**

At the end of the exchange term, incoming exchange students are responsible for ordering official transcripts to be sent to their home institution. Instructions for ordering transcripts are online here: ucalgary.ca/registrar/student-centre/transcripts.

Study Visa & Insurance

As an exchange student, you are expected to have **comprehensive travel and medical insurance**. It's best to buy insurance from your home country and bring it with you. UCalgary does not sell insurance plans for exchange students, but International Student Services can give some advice if you choose to [buy insurance in Canada](#).

Depending on what country you are coming from and how long you are staying for, you may require different documents (ex: study visa) to study in Canada. **International Student Services** is an office at UCalgary that provides all information about immigration documents to students. If you have any questions about your specific circumstances, please [contact an immigration advisor](#).

Student Services & Housing

On-Campus housing is organized through Residence Services: ucalgary.ca/residence/.

All incoming exchange students are required to obtain a UPASS upon arrival for each exchange semester, as well as pay the Campus Recreation fee. This allows students unlimited access to public transportation (busses and c-trains) for the duration of their exchange term. Transcripts will not be released to students with outstanding fees. Current fees are listed here:

calendar.ucalgary.ca/pages/d80b6ce5a431469ba19a6ef032fd1672

International Student Services (ucalgary.ca/iss/) offers events for international and incoming exchange students and can advise on Immigration questions (including study visa/permit and working during the exchange term). They also often organize the international orientation (ucalgary.ca/iss/resources/orientation), recommended for all incoming exchange students to attend; there are also virtual events students can attend prior to arrival in Canada.

If students require academic accommodations (example: extended exam time), please advise your student(s) to connect with Student Accessibility Services (ucalgary.ca/student-services/access/prospective-students/how-to-register) as soon as the student has been accepted as an incoming exchange student.

